

商業機構 / 法定團體授權書
Authorisation Letter by Commercial Organisations / Statutory Bodies

致：香港數碼證書頒發中心

To: Hongkong Certification Authority

申請香港數碼證書頒發中心數碼證書 (機構 / 保密 / 伺服器*) 授權書
Authorisation Letter for Application of Hongkong Certification Authority
d-Cert (Organisational / Encipherment / Server*) Certificate

本人 (簽署人姓名) / I (Name of Signatory): _____

現任 (職銜) / as (Title): _____

代表 (機構名稱) / of (Name of Organisation): _____

現授權以下人員為獲授權代表 (AR)，代表本機構簽署與申請、使用、撤銷及續發由香港數碼證書頒發中心發出之數碼證書的有關文件：

would like to appoint the officer below as the Authorised Representative (AR) to sign, on behalf of the organisation, documents relating to the application, use, revocation and renewal of certificates issued by Hongkong Certification Authority:

獲授權代表姓名 / Name of Authorised Representative: _____

香港身份證號碼 / 護照號碼 / HKID / Passport No.*: _____

職銜 / Title: _____

謹代表
For and on behalf of

獲授權代表姓名
Name of Authorised Representative

簽署人姓名
Name of Signatory

獲授權代表簽署
Signature of Authorised Representative

授權簽署及蓋章
Authorised Signature with Company Chop

日期
Date

日期
Date

備註 / Notes: 1. 授權書一般須由董事，或獲授權使用公司印章且職級相等或更高的人員簽發，供申請數碼證書的機構使用。而申請數碼證書的香港特別行政區政府決策局／部門，應以加蓋部門印章之備忘錄形式提交授權信，並由部門秘書或具同等或更高職級的人員簽署。

The authorisation letter is usually issued by a director or a person authorised to use the company chop who holds an equivalent or higher rank within the organisation applying for d-Cert. HKSAR Government bureau / department applying for d-Cert should submit the authorization letter in the form of memo impressed with the department chop and signed by the Department Secretary or an officer at equivalent or higher rank.

2. *請刪去不適用者 / *Please delete whichever is inapplicable